



Minutes of BiAnnual General Meeting (BAGM)

22nd March 2019 at the 8th European Conference, Der Balgrist, Zurich, Switzerland

BAGM: Documents circulated prior to meeting – Constitution v2 (current); and v3 (draft proposed); Committee role descriptions; sponsorship policy; Annual Report

1. Welcome and Quorate

- 1.1 Meeting declared quorate – 43 present (including committee)
- 1.2 Introduction of achievements since 2017

2. Minutes of BAGM held on 28th April 2017

- 2.1 Minutes of 2017 BAGM meeting agreed

3. Reports:

3.1 ESPA Annual Report

- 3.1.1 Website: www.espaspinal.org has been developed by committee, all encouraged to visit. Info shared online for membership to access e.g. membership, sponsorship policy, committee roles, data protection, conference registration.
- 3.1.2 Delegates encouraged to complete membership forms, to send to JH.
- 3.1.3 Committee reaching out to membership who may have lost contact with ESPA.
- 3.1.4 2019-2020 intentions discussed and endorsed by membership (newsletters, joint ISCoS event, sub-committee).
- 3.1.5 Requested members to provide feedback on website.

3.2 ESPA 2017-2019 Accounts

- 3.2.1 No comments from delegates.

4. Matters Arising from previous minutes and new items for consideration:

4.1 Membership Categories: Full and Associate – Constitution v3 5.1

- 4.1.1 Some hesitancy around full/associate members – queries meeting keen to err on side of inclusivity
- 4.1.2 Voting on membership – delegates voted single tier membership

4.2 Membership Fee: Constitution v3 5.2

Queries of whether funding provided by delegates organisations and whether this might restrict membership (clarity on cost of £10-£15 with benefits in terms of reduced conference cost). Sliding scale of fees based suggested.

Query re administrative burden. Suggestion that membership fee is included in conference fee for 2

following years to minimize burden.

Need to balance financial impact (i.e. minimal financial contribution) with ensuring that members value ESPA and are more actively involved and committed.

Encouraging membership for now, introduction of fee at later date.

Delegate vote: majority (11) agree fee included in conference registration fees, 3 disagree (though some delegates did not vote).

- 4.3 Revised Constitution v3, 5.1 2 categories of membership not agreed; 5.2 minimal membership fee, such as 15 GBP agreed and 5.3 agreed
- 4.4 ESPA development – documents:
 - 4.4.1 Committee, Secretary / Treasurer and Chair role description review
 - 4.4.2 Sponsorship policy review
- 4.5 Scientific Committee – advisory to the committee to support conference theme development. 1-2x skype meetings per year. Delegates invited to register interest with committee.
- 4.6 ESPA Reach

5. Election of Officers:

Proposed, Endorsed and voted for each role:

- 5.1 Chair – Dr Jane Duff proposed, endorsed, and voted as Chair.
- 5.2 Secretary/Treasurer – Dr Jasmine Hearn proposed, endorsed, and voted as Secretary/Treasurer.
- 5.3 Elected Officers of the Executive Committee – Dr Peter Lude, Dr Magnus Elfstrom proposed, endorsed, and voted as Elected Officers of the Executive Committee.

6. Any Other Business

- 6.1 Marcel Post – suggestion for proposed officers to be suggested before next conference for consideration of the delegates. Also to present names on slides at BAGM for consideration.



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